



# Bangladesh University of Textiles

Tejgaon, Dhaka-1208.

## ANNUAL PROCUREMENT PLAN

**Financial Year: 2023-2024**

Budget: Operational Budget (GOB)

Ministry/ Division : Ministry of Education

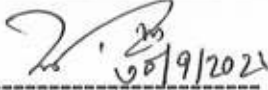
Procuring Entity Name : Bangladesh University of Textiles

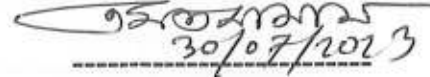
### Part - A: Goods & Related Service, and Works (from FY 2022 -23)

Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks
										Opening	Evaluation						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR- 1	Tender ID: 842068, Package no-32, Lot-1: Procurement of Computer Control Universal Testing Machine (UTM).	NOS		OTM NCT	HOPE	GOB	160	Planned Dates	01/06/2023	22/06/2023	06/07/2023	13/07/2023	20/07/2023	03/08/2023	01/11/2023	153	
								Planned Days	-	21	14	7	7	14	90		
								Actual Dates	01/06/2023	22/06/2023	17/7/2023	18/7/2023	19/07/2023	27/07/2023			
GR- 2	Tender ID: 829552, Package no-17, Lot-1: Procurement of IPE Dept. Machineries.	NOS		OTM NCT	HOPE	GOB	30	Planned Dates	11/05/2023	01/06/2023	29/06/2023	06/07/2023	13/07/2023	27/07/2023	25/10/2023	167	
								Planned Days	-	21	28	7	7	14	90		
								Actual Dates	11/05/2023	01/06/2023							
GR- 3	Tender ID: 842829, Package-26: Lot -1: Procurement of C.C. Camera.	NOS		OTM NCT	HOPE	GOB	5	Planned Dates	04/06/2023	18/06/2023	09/07/2023	16/07/2023	23/07/2023	06/08/2023	05/09/2023	93	
								Planned Days	-	14	21	7	7	14	30		
								Actual Dates	04/06/2023	19/06/2023	18/07/2023						
GR- 4	Tender ID: 842825, Package-25: Lot -1: Procurement of Office Equipment.	NOS		OTM NCT	HOPE	GOB	25	Planned Dates	04/06/2023	18/06/2023	09/07/2023	16/07/2023	23/07/2023	06/08/2023	05/09/2023	93	
								Planned Days	-	14	21	7	7	14	30		
								Actual Dates	04/06/2023	19/06/2023	18/07/2023						
GR- 5	Tender ID: 842807, Package-24: Lot -1: Procurement of Computer, Laptop.	NOS		OTM NCT	HOPE	GOB	12	Planned Dates	04/06/2023	18/06/2023	09/07/2023	16/07/2023	23/07/2023	06/08/2023	05/09/2023	93	
								Planned Days	-	14	21	7	7	14	30		
								Actual Dates	04/06/2023	19/06/2023	18/07/2023						
GR- 6	Package no-34: Procurement of Website Development, Turnitin Personal Account, Grammarly Premium Software.	NOS		OTM NCT	HOPE	GOB	10	Planned Dates	18/06/2023	09/07/2023	30/07/2023	06/08/2023	13/08/2023	27/08/2023	26/09/2023	100	
								Planned Days	-	21	21	7	7	14	30		
								Actual Dates	18/06/2023	10/07/2023							
GR- 7	Package no-35: Procurement of Chemicals.	NOS		OTM NCT	HOPE	GOB	3.75	Planned Dates	18/06/2023	09/07/2023	30/07/2023	06/08/2023	13/08/2023	27/08/2023	26/09/2023	100	
								Planned Days	-	21	21	7	7	14	30		
								Actual Dates	18/06/2023	10/07/2023							
GR- 8	Package no-36, Lot-01: Procurement of Strategic Plan of BUTEX (Printing & Binding), Lot-02: Procurement of BUTEX Prospectus (Printing & Binding)	NOS		OTM NCT	HOPE	GOB	6.4	Planned Dates	18/06/2023	09/07/2023	30/07/2023	06/08/2023	13/08/2023	27/08/2023	26/09/2023	100	
								Planned Days	-	21	21	7	7	14	30		
								Actual Dates	18/06/2023	10/07/2023							

Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks
										Opening	Evaluation						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR- 9	Package no-37: Procurement of Toner (Computer).	NOS		OTM NCT	HOPE	GOB	25	Planned Dates	18/06/2023	09/07/2023	30/07/2023	06/08/2023	13/08/2023	27/08/2023	26/09/2023	100	
								Planned Days	-	21	21	7	7	14	30		
								Actual Dates	18/06/2023	10/07/2023							
<b>TOTAL</b>							<b>277.15</b>										

  
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**Assistant Director**  
 Procurement  
 Bangladesh University of Textiles

  
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**Director**  
 Planning & Development  
 Bangladesh University of Textiles

  
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**Vice-Chancellor**  
 Bangladesh University of Textiles



# Bangladesh University of Textiles

Tejgaon, Dhaka-1208.

## ANNUAL PROCUREMENT PLAN

**Financial Year: 2023-2024**

Budget: Operational Budget (GOB)

Ministry/ Division

: Ministry of Education

Procuring Entity Name

: Bangladesh University of Textiles

### Part – B: Goods & Related Services

Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks	
										Opening	Evaluation							
1	Package Goods	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
1. Teaching and Learning Materials (Budget Code: 4112312)							55											
GR-10	Procurement of Teaching and Learning Materials (Projector, Smart Display, Smart TV for VC Office, PND office and Each Dept. etc).	NOS		OTM/ LTM/ RFQ	HOPE	GOB	40	Planned Dates	08/08/2023	31/08/2023	14/09/2023	21/09/2023	28/09/2023	12/10/2023	11/11/2023	95		
				Planned Days				-	23	14	7	7	14	30				
				Actual Dates														
GR-11	Procurement of Teaching and Learning Materials (Laboratory Raw Materials)	NOS		OTM/ DPM/ LTM/ RFQ	HOPE	GOB	15	Planned Dates	03/09/2023	19/09/2023	03/10/2023	10/10/2023	17/10/2023	31/10/2023	30/11/2023	88		
				Planned Days				-	16	14	7	7	14	30				
				Actual Dates														
2. Computer and Accessories (Budget Code: 4112202)							12											
GR-12	Procurement of Computer and Accessories (Computer, Laptop, etc.)	NOS		OTM/ LTM	HOPE	GOB	12	Planned Dates	08/08/2023	31/08/2023	14/09/2023	21/09/2023	28/09/2023	12/10/2023	11/11/2023	95		
				Planned Days				-	23	14	7	7	14	30				
				Actual Dates														
3. Computer Consumables (Budget Code: 3255101)							25											
GR-13	Procurement of Toner (Computer)	NOS		OTM/ LTM	HOPE	GOB	25.00.	Planned Dates	03/09/2023	19/09/2023	03/10/2023	10/10/2023	17/10/2023	31/10/2023	30/11/2023	88		
				Planned Days				-	16	14	7	7	14	30				
				Actual Dates														
4. Stationery (Budget code: 3255105)							14											
GR-14	Procurement of Stationery Items	NOS		OTM/ LTM/ Frame work Contract. NCT	HOPE	GOB	14	Planned Dates	10/09/2023	24/09/2023	08/10/2023	15/10/2023	22/10/2023	05/11/2023	05/12/2023	86		
				Planned Days				-	14	14	7	7	14	30				
				Actual Dates														

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Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks	
										Opening	Evaluation							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
5. Office Equipment (Budget Code: 4112310)							30											
GR- 15	Procurement of Office Equipment (Fridge, Oven, Photocopier, Duplex, Inject Printer, etc.)	NOS		OTM/ LTM/ RFQ	HOPE	GOB	30	Planned Dates	08/08/2023	31/08/2023	14/09/2023	21/09/2023	28/09/2023	12/10/2023	11/11/2023	95		
				NCT				Planned Days	-	23	14	7	7	14	30			
								Actual Dates										
6. IT related Goods (Budget Code: 4112201)							10											
GR- 16	Procurement of Information & Communications (C.C. Camera, Internet, Etc)	NOS		OTM/ LTM/ RFQ	HOPE	GOB	10	Planned Dates	30/09/2023	14/10/2023	28/10/2023	04/11/2023	11/11/2023	25/11/2023	25/12/2023	86		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
7. Furniture (Budget Code: 4112314)							40											
GR-17	Procurement of Furniture for classroom & laboratory	NOS		OTM/ LTM/ DPM	HOPE	GOB	20	Planned Dates	14/10/2023	28/10/2023	11/11/2023	18/11/2023	25/11/2023	09/12/2023	08/01/2024	86		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
GR- 18	Procurement of Furniture for office & workstation	NOS		OTM/ LTM/ DPM	HOPE	GOB	5	Planned Dates	14/10/2023	28/10/2023	04/11/2023	11/11/2023	25/11/2023	25/12/2023	30/09/2023	86		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
GR- 19	Procurement of Furniture for students' hostel	NOS		OTM/ LTM/ DPM	HOPE	GOB	15	Planned Dates	14/10/2023	28/10/2023	04/11/2023	11/11/2023	25/11/2023	25/12/2023	30/09/2023	86		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
8. Printing & Binding (Budget Code: 3255102)							12											
GR- 20	Procurement of Printing & Binding (Diary, Calendar, Curriculum, etc)	NOS		OTM/ LTM/ RFQ	HOPE	GOB	6	Planned Dates	10/09/2023	24/09/2023	08/10/2023	15/10/2023	22/10/2023	05/11/2023	05/12/2023	86		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
GR- 21	Procurement of Printing & Binding (Prospectus, Strategic Plan, Journal, etc.)	NOS		OTM/ LTM/ RFQ	HOPE	GOB	6	Planned Dates	10/09/2023	24/09/2023	08/10/2023	15/10/2023	22/10/2023	05/11/2023	05/12/2023	88		
				NCT				Planned Days	-	14	14	7	7	14	30			
								Actual Dates										

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Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks	
	Opening									Evaluation								
1	Package Goods	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
9. Exam Papers & Printing (Budget Code 3221112)							25											
GR- 22	Procurement of Answer Scripts	NOS		OTM/ LTM/ Frame work Contract. NCT	HOPE	GOB	20	Planned Dates	01/08/2023	16/08/2023	30/08/2023	06/09/2023	13/09/2023	27/09/2023	27/10/2023	87		
								Planned Days	-	15	14	7	7	14	30			
								Actual Dates										
GR- 23	Procurement of Offset Paper (A4 & Legal)	NOS		OTM/ LTM/ Frame work Contract. NCT	HOPE	GOB	5	Planned Dates	01/08/2023	16/08/2023	30/08/2023	06/09/2023	13/09/2023	27/09/2023	27/10/2023	87		
								Planned Days	-	15	14	7	7	14	30			
								Actual Dates										
10. Cleaning Materials (Budget Code 3211102)							8											
GR- 24	Procurement of Cleaning Items	NOS		OTM/ LTM/ NCT	HOPE	GOB	8	Planned Dates	03/09/2023	19/09/2023	03/10/2023	10/10/2023	17/10/2023	31/10/2023	30/11/2023	88		
								Planned Days	-	16	14	7	7	14	30			
								Actual Dates										
11. Electrical Goods (Budget Code 4112303)							5											
GR- 25	Procurement of Electrical items	NOS		OTM/ LTM/ RFQ NCT	HOPE	GOB	5	Planned Dates	14/10/2023	28/10/2023	04/11/2023	11/11/2023	25/11/2023	25/12/2023	#VALUE!	86		
								Planned Days	14	14	7	7	14	30	-			
								Actual Dates										
12. Medical & Health related Goods (Budget Code 3257302)							5											
GR- 26	Procurement of Medicine.	NOS		OTM/ DTM/ LTM/ RFQ NCT	HOPE	GOB	5	Planned Dates	30/09/2023	14/10/2023	28/10/2023	04/11/2023	11/11/2023	25/11/2023	25/12/2023	86		
								Planned Days	-	14	14	7	7	14	30			
								Actual Dates										
13. Consumable Lab Item and Chemicals (Budget Code 3256102)							6											
GR- 27	Procurement of Chemicals	NOS		OTM/ DPM/ LTM/ RFQ NCT	HOPE	GOB	6	Planned Dates	10/09/2023	24/09/2023	08/10/2023	15/10/2023	22/10/2023	05/11/2023	05/12/2023	86		
								Planned Days	-	14	14	7	7	14	30			
								Actual Dates										

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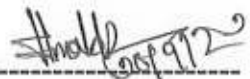
Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks	
										Opening	Evaluation							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
14. Leverage,(Budget code-3256106)							10											
GR- 28	Procurement of Leverage	NOS		OTM/ LTM/ RFQ	HOPE	GOB	10	Planned Dates	20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	15/11/2023	15/12/2023	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
15. Sports items(Budget code-3256107)							3.5											
GR- 29	Procurement of Sports items	NOS		OTM/ LTM/ RFQ	HOPE	GOB	3.5	Planned Dates	20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	15/11/2023	15/12/2023	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
16. Sports Expenditure							4											
GR- 30	Procurement of Annual Sports.	NOS		OTM/ LTM/ RFQ	HOPE	GOB	4	Planned Dates	04/11/2023	18/11/2023	02/12/2023	09/12/2023	16/12/2023	30/12/2023	29/01/2024	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
17. Computer software(Budget Code-4113301)							10											
GR- 31	Procurement of Computer software.	NOS		OTM/ LTM/ RFQ	HOPE	GOB	10	Planned Dates	04/11/2023	18/11/2023	02/12/2023	09/12/2023	16/12/2023	30/12/2023	29/01/2024	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
18. Transports , (Budget code-3632103)							90											
GR- 32	Procurement of Transports (Microbus)	NOS		OTM/ DPM	HOPE	GOB	45	Planned Dates	04/11/2023	18/11/2023	02/12/2023	09/12/2023	16/12/2023	30/12/2023	29/01/2024	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
GR- 33	Procurement of Transports (Bus)	NOS		OTM/ DPM	HOPE	GOB	45	Planned Dates	04/11/2023	18/11/2023	02/12/2023	09/12/2023	16/12/2023	30/12/2023	29/01/2024	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
19. Maintains & Of Machineries & Equipment (Budget Code-3258134)							12											
GR-34	Procurement of Spare parts and Maintenance of (Inject Molding Machines for IPE lab)	NOS		DPM/ LTM/ RFQ	HOPE	GOB	6	Dates	20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	15/11/2023	15/12/2023	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
GR-35	Procurement of Repair and Maintained of (For Fabric Lab Machine)	NOS		DPM/ LTM/ RFQ	HOPE	GOB	6	Planned Dates	20/09/2023	04/10/2023	18/10/2023	25/10/2023	01/11/2023	15/11/2023	15/12/2023	86		
								-	14	14	7	7	14	30				
				NCT				Actual Dates										
20. Research Equipment Budget Code-4112306)							40											
GR-36	Procurement of Research Equipment	NOS		OTM/ LTM/ RFQ	HOPE	GOB	40	Planned Dates	04/11/2023	18/11/2023	02/12/2023	09/12/2023	16/12/2023	30/12/2023	29/03/2024	146		
								-	14	14	7	7	14	90				
				NCT				Actual Dates										
21. Machineries							867											

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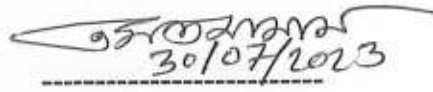
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Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks
										Opening	Evaluation						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-37	Procurement of Machineries (Above 20 lacks the Tender Method of OSTEM)	NOS		OTM/ LTM/	HOPE	GOB	867	Planned Dates	24/08/2023	21/09/2023	05/10/2023	12/10/2023	19/10/2023	02/11/2023	13/02/2024	173	
				OSTEM				Planned Days	-	28	14	7	7	14	103		
				NCT				Actual Dates									
<b>TOTAL</b>							<b>1270</b>										

  
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**Assistant Director**  
 Procurement  
 Bangladesh University of Textiles

  
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**Director**  
 Planning & Development  
 Bangladesh University of Textiles

  
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**Vice-Chancellor**  
 Bangladesh University of Textiles



# Bangladesh University of Textiles

Tejgaon, Dhaka-1208.

## ANNUAL PROCUREMENT PLAN

**Financial Year: 2023-2024**

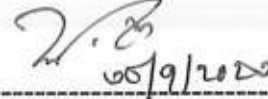
Budget: Operational Budget (GOB)

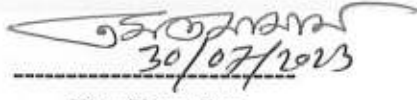
**Ministry/ Division : Ministry of Education**  
**Procuring Entity Name : Bangladesh University of Textiles**

### Part - C: Works

Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka (Lac)	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks
										Opening	Evaluation						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
WR-01	Procurement of Repair & Renovation Works of Residential Building.	NOS		OTM/ LTM	HOPE	GOB	50	Planned Dates	12/11/2023	26/11/2023	10/12/2023	17/12/2023	24/12/2023	07/01/2024	07/03/2024	116	
				Planned Days				-	14	14	7	7	14	60			
				NCT				Actual Dates									
WR-02	Procurement of Repair & Renovation Works of Non-Residential Building.	NOS		OTM/ LTM	HOPE	GOB	40	Planned Dates	12/11/2023	26/11/2023	10/12/2023	17/12/2023	24/12/2023	07/01/2024	07/03/2024	116	
				Planned Days				-	14	14	7	7	14	60			
				NCT				Actual Dates									
WR-03	Procurement of Repair & Renovation Works of Others Building.	NOS		OTM/ LTM	HOPE	GOB	30	Planned Dates	12/11/2023	26/11/2023	10/12/2023	17/12/2023	24/12/2023	07/01/2024	07/03/2024	116	
				Planned Days				-	14	14	7	7	14	60			
				NCT				Actual Dates									
<b>TOTAL</b>							<b>120</b>										

  
Assistant Director  
Procurement  
Bangladesh University of Textiles

  
Director  
Planning & Development  
Bangladesh University of Textiles

  
Vice-Chancellor  
Bangladesh University of Textiles





# Bangladesh University of Textiles

Tejgaon, Dhaka-1208.

## ANNUAL PROCUREMENT PLAN

**Financial Year: 2023-2024**

Budget: Donation (Kader Molla Trust Fund)

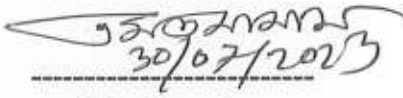
**Ministry/ Division : Ministry of Education**  
**Procuring Entity Name : Bangladesh University of Textiles**

### Part – D: Goods & Related Services

Package no	Description of procurement	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of funds	Estd. Cost in Taka	Time code of process	Advertise Tender/ Quotation	Tender/ Quotation	Tender/ Quotation	Approval to Award	Notification of Award	Signing of contract	Completion of contract / work order	Total Time (day)	Remarks
							(Lac)			Opening	Evaluation						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-38	Procurement of Machinery	NOS		OTM/ LTM/ OSTEM	HOPE	GOB	300	Planned Dates	04/09/2023	28/09/2023	12/10/2023	19/10/2023	26/10/2023	09/11/2023	07/02/2024	156	
				NCT				Planned Days	-	24	14	7	7	14	90		
								Actual Dates									
<b>TOTAL</b>							<b>300</b>										

  
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